CRITERIA 6

6.5.4 Institution engages in several quality initiatives



## 6.5.4 Institution engages in several quality initiatives such as

1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements

- 2. Timely submission of AQARs (only after 1st cycle)
- 3. Academic Administrative Audit (AAA) and initiation of follow up action
- 4. Collaborative quality initiatives with other institution(s)
- 5. Participation in NIRF

Sr.No.	IQAC meeting	Agenda
1	17-6-2021 Place– Principal'so ffice	<ol> <li>PreparationforAssessmentandAccreditationbyNAAC</li> <li>AdmissionProcess</li> <li>AcademicCalendarandDiscussion</li> <li>DiscussiononAcademicprogrammes</li> <li>Planningforpracticeschoolsforstudents</li> <li>Inhousepracticeforacademicplanning</li> <li>Valueaddedcoursestooffer</li> <li>Actionplanforstudentstofamiliarizesinschool</li> <li>Feedbackcollectionanddiscussion</li> <li>Feedbackofstakeholdersactivities</li> </ol>
2	15-8-2021 Place – Principal's office	<ol> <li>MOUswithInstitutes,EstablishmentandInteraction</li> <li>Statusofvalue-addedcourses</li> <li>Self-studycoursesforstudents</li> <li>Activitiestosupportstudentstoacquireknowledge,skills,value sandattributes</li> <li>Learningneedsofstudentsandlevelsofreadinessforprofes sionaleducation</li> <li>Discussiononstudent'sdiversities</li> <li>Facultydevelopmentprogrammes</li> <li>Research,InnovationandExtensionActivity</li> <li>PlanningforAcademicAudit</li> <li>Alumniassociationactivities</li> </ol>
3	1-1-2022 Place – Principal's office	<ol> <li>Careerguidanceforstudents</li> <li>Communityactivitiesreview</li> <li>Practiceschoolreview</li> <li>Infrastructureimprovement</li> <li>Publicationandproceeding</li> <li>FunctionalMOUsinitiative</li> <li>PreparationforAcademicAudit</li> <li>Executionofextensionactivities</li> <li>EvaluationProcess</li> <li>Alumni</li> </ol>

### **Regular Meeting of IQAC with activities**



4	14-4-2022	1. IIQApreparation
	Place –	2. SSRdiscussion
	Principal's	3. Profileofcollegetogetready
	office	4. Problemsanddiscussiononpracticeschool
		5. ReviewofSWOCanalysis
		6. ATRdiscussiononfeedback
		7. Alumniandparent'smeetings
		8. Evaluationsystemdiscussion
		9. PerspectiveplanofInstitute
		10. ISOStandardization



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## FEEDBACK COLLECTED

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Feedback Form for students 2021-22

Feedback Form for students 2021-22 Shri L P Raval college of education and research, Mira-road (E)
The respondent's email (sanaaslam7039@gmail.com) was recorded on submission of this form.
Email * sanaaslam7039@gmail.com
1. Full Name (Surname, First Name, Middle Name) * * Ansari sana aslam
2.1 About Theory Syllabus set by University,- 'LENGTHWISE' ** *
<ul> <li>vast</li> <li>short</li> <li>satisfactory</li> <li>other</li> </ul>

https://docs.google.com/forms/d/1mUzpVCx2nTmdR2XBfL0n06H4VJI5o1A1hzEK8iktINc/edit?ts=64898132#responses

1/660



6/20/23, 1:34 PM	Feedback Form for students 2021-22
2.2- About Theory Syllabo	us set by University, 'KNOWLEDGE WISE' ** *
O more	
Oless	
optimum	
2.4 Future/Suggestions/I	Expectations About Theory Syllabus set by University ** *
3.1 - About Practical Sylla	abus set by University, 'LENGTHWISE' ** *
vast	
) short	
Satisfactory	
3.2 - About Practical Sylla	abus set by University, 'KNOWLEDGE WISE' ** *
O more	
O less	
optimum	

https://docs.google.com/forms/d/1mUzpVCx2nTmdR2XBfL0n06H4VJI5o1A1hzEK8iktlNc/edit?ts=64898132#responses

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6/20/23, 1:34 PM	Feedback Form for students 2021-22
3.3 - About Practical S	yllabus set by University, 'DIFFICULTY LEVEL' ** *
O more	
O less	
optimum	
3.4- Future/Suggestio	ns/Expectations About Practical Syllabus set by University* *
4.1- About Theory Sylla	abus completion (Teaching) by College. 'SYLLABUS COMPLETION' * *
in-time	
🔘 late	
before time	
4.2 - About Theory Syl	labus completion (Teaching) by College, 'NOTES OF SYLLABUS' * *
more satisfactory	
less satisfactory	
Satisfactory	

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23, 1:34 PM	Feedback Form for students 2021-22
4.3- About Theory S	yllabus completion (Teaching) by College, 'CLASS TEST' ** *
• regular	
O not regular	
4.4- Future/Suggest College *	ions/Expectations About Theory Syllabus completion (Teaching) by
Need more time for be	tter understanding
5.1- About Practical *	Syllabus completion (Teaching) by College, 'SYLLABUS COMPLETION'
) in time	
O late	
• before time	
5.2- About Practical	Syllabus completion (Teaching) by College, 'JOURNAL COMPLETION' * 1
more satisfactor	/
less satisfactory	

 $https://docs.google.com/forms/d/1mUzpVCx2nTmdR2XBfL0n06H4VJI5o1A1hzEK8iktlNc/edit?ts=64898132 \mbox{#responses}{\mbox{press}} table{tabular} tabular tabular$ 

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20/23, 1:34 PM	Feedback Form for students 2021-22
<ul> <li>5.3- About Practical Sy</li> <li>regular</li> <li>not regular</li> </ul>	/llabus completion (Teaching) by College, 'PRACTICAL SCHEDULE' * *
5.4- Future/Suggestio College * No	ns/Expectations About Practical Syllabus completion (Teaching) by *
<ul> <li>6.1- About Office Admi</li> <li>more satisfactory</li> <li>less satisfactory</li> <li>satisfactory</li> </ul>	nistration in College, 'OFFICE ADMINISTRATION' ** *
<ul> <li>6.2- About Office Admi</li> <li>more satisfactory</li> <li>less satisfactory</li> <li>satisfactory</li> </ul>	nistration in College, 'OFFICE TIMING' ** *

https://docs.google.com/forms/d/1mUzpVCx2nTmdR2XBfL0n06H4VJI5o1A1hzEK8iktINc/edit?ts=64898132#responses

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# ANALYSIS OF FEEDBACK OF STUDENTS

SR. NO.	QUESTIONS	RESPONSES
2.1	About Theory Syllabus set by University,- 'LENGTHWISE' **	55% students find the syllabus satisfactory 'Lengthwise'.
2.2	2.2- About Theory Syllabus set by University, 'KNOWLEDGE WISE' *	67% students find the syllabus optimum 'Lengthwise'.
2.4	Future/Suggestions/Expectations About Theory Syllabus set by University	While there are students who find the syllabus good and informative some students also require it to be more practical based and precise with point wise details rather than subjective descriptions.
3.1	About Practical Syllabus set by University, 'LENGTHWISE	55% students find the practical syllabus satisfactory 'Lengthwise'
3.2	About Practical Syllabus set by University, 'KNOWLEDGE WISE	58% students find the practical syllabus optimum 'Knowledgewise'
3.3	About Practical Syllabus set by University, 'DIFFICULTY LEVEL'	55% students find the practical syllabus optimum with respect to 'DIFFICULTY LEVEL''
3.4	Future/Suggestions/Expectations About Practical Syllabus set by University	Students feel there is scope for involving more creativity and IT and also lessening the duration of Internship.
4.1	About Theory Syllabus completion (Teaching) by College	66% students responded that the syllabus gets completed on time.
4.2	About Theory Syllabus completion (Teaching) by College, 'NOTES OF SYLLABUS'	62% students find the Theory syllabus completion by college satisfactory.
4.3	About Theory Syllabus completion (Teaching) by College, 'CLASS TEST'	100% students respond that they find the theory syllabus completion regular.
4.4	Future/Suggestions/Expectations About Theory Syllabus completion (Teaching) by College	Majority students are content with the theory syllabus completion by college.
5.1	About Practical Syllabus completion (Teaching) by College, 'SYLLABUS COMPLETION'	78 % students respond that the Practical syllabus gets completed on time.
5.2	About Practical Syllabus completion (Teaching) by College, 'JOURNAL COMPLETION'	67% students find the practical syllabus completion by college satisfactory002E
5.3	About Practical Syllabus completion (Teaching) by College, 'PRACTICAL SCHEDULE	95% students find the practical syllabus completion regular.
5.4	Future/Suggestions/Expectations About	Students respond that they need



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	Practical Syllabus completion (Teaching)	more time for completion of
	by College	practical syllabus
6.1	About Office Administration in College,	66% students find the office
	'OFFICE ADMINISTRATION	administration of college
		satisfactory
6.2	About Office Administration in College,	71% students the Office timing
	'OFFICE TIMING'	satisfactory.
SR. NO.	QUESTIONS	RESPONSES
6.3	About Office Administration in College,	62% students find the office
	'OFFICE NOTICES DISPLAY	notices display satisfactory
6.4	Future/Suggestions/Expectations About	Majority students find the office
	Office Administration in College *	administration good while a few
		want it to be more friendly.
7.1	About Library facilities in College,	69% students find the BOOK
	'BOOK ISSUING	ISSUING satisfactory.
7.2	About Library facilities in College,	73% students find the reading
	'READING FACILITY'	facility in college satisfactory.
7.3	About Library facilities in College, 'INTERNET FACILITY'	60 students find the internet
		facility
		in college library satisfactory.
7.4	Future/Suggestions/Expectations About	Majority students are satisfied with
	Library facilities in College	college library and few need more
		resource books to be available.
8.1	About Gymkhana facilities in College,	49% students find the gymkhana
	'GYMKHANA TIMING	facilities satisfactory.
8.2	About Gymkhana facilities in College,	60% students find the gymkhana
	'GYMKHANA INFRASTRUCTURE'	infrastructure satisfactory.
8.3	About Gymkhana facilities in College,	53% students find the gymkhana
	'GYMKHANA ACTIVITIES'	activities satisfactory.
8.4	Future/Suggestions/Expectations About	Majority students have no
	Gymkhana facilities in College	suggestions while a few need more
		activities to be included.
9.1	About Infrastructure, 'INSIDE THE	57% students find the
	CLASS ROOM'	Infrastructure, 'inside the class
		room satisfactory.
9.2	About Infrastructure, 'OUTSIDE THE	69% students find the
	CLASS ROOM	Infrastructure, 'outside the class
		room satisfactory.
9.3	About Infrastructure, 'WASHROOM IN	58% students find the washroom
	SPECIFIC	infrastructure satisfactory.
9.4	Future/Suggestions/Expectations About	Some students state that the
	Infrastructure	infrastructure has scope for
		improvement.
10.1	About Co-curricular activities in college,	62% find the Co-curricular
	'NSS'	activities in college, 'NSS'



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		satisfactory.
10.2	About Co-curricular activities in college,	56% students find Co-curricular
	'DLLE'	activities in college, 'DLLE'
		satisfactory.
		-
10.3	About Co-curricular activities in college,	51% students find Co-curricular
	'CULTURAL'	activities in college,
		'CULTURAL' satisfactory.
10.4	Future/Suggestions/Expectations About	Majority students are satisfied with
	Co-curricular activities in college	Co-curricular activities in college
11.1	About Examination and Evaluation,	56% students find Examination
	'EXAMINATION PAPERS'	and Evaluation, 'examination
11.0		papers' satisfactory.
11.2	About Examination and Evaluation,	62% students find Examination
	'EVALUATION (CHECKING)'	and Evaluation, 'evaluation
11.2		(CHECKING)' satisfactory.
11.3	About Examination and Evaluation, RESULT	56% students find Examination
	RESULI	and Evaluation, RESULT satisfactory.
11.4	Future/Suggestions/Expectations About	Students want more leniencies in
11.4	Examination and Evaluation	paper checking.
12.1	Any other innovative suggestion for sports	Students want more sports
12.1	activity?	activities to be included.
12.2	Do you suggest that daily one hour should	53 % students disagree that daily
	be provided for Gymkhana by extending	one hour should be provided for
	the college hours?	Gymkhana by extending the
		college hours.
12.3	Any other innovative suggestion for sports	Some students are satisfied with
	activity?	the on-going activities while some
		feel there should be more inclusion
		of sports, yoga, mental health
		activities,
13	Any other innovative suggestion for any	Short term courses like self-
	other courses.	defence courses to be included.
14	Do you have any suggestion for college	Majority students are satisfied with
	Website?	website while some feel the need
		for more inclusion of pictures and
15	About Scholonshir and and	information.
15	About Scholarship process	49% students find Scholarship
16	Do you have any suggestions for compute	process satisfactory. Students suggest that that should
10	Do you have any suggestions for campus canteen?	20
		be more seating area in the canteen and more variety in food to be
		offered.
17	Do you have any suggestions for college in	Students are satisfied in general
1/	general?	with a few stating the need for
	5-11-141.	min a few staring the field for



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	general improvement.



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## ACTION TAKEN REPORT

- A) Action Taken for Academic
- B) Action Taken for Administration
- C) Action Taken for Extension activities
- D) Action Taken for Assessment & Accreditation

#### A) Action Taken for Academics:

- i) The academics, curriculum is set by University
- ii) This HEI is affiliated to University of Mumbai
- iii) The Academics, capacity- curriculum is up to mark as per major feedback of stakeholders
- iv) The length and depth of knowledge of academic content is appreciable, is the remark given by the 85.90% of students.
- v) Internship schedule of internship, school visits for practice lesson becomes a little bit hectic session, every student said that there should be space for internship.
- vi) Hybrid mode: Many of the students. In the feedback terms, many of students required to answer with full conscious mind.
- vii) The students are requested to have 'Academics' mostly in one fast and progressed form
- viii) TEI tried this as a challenge and decides to improve the quality as well as quantity of the academics.

## B) Action taken for Administration

1) Office Timing- The present office timing is suitable, so stake holders said that no action is required to undergo for office timing.

2) Office bearers – the office staff/ bearers are good enough in behavior with all stakeholders, especially students. The services from the office are quick and prominent. Therefore, the action taken is to be consistent in better office services.

3) Fee Schedule – Office is cooperative for providing the fee schedule in proper way. Students are very happy for getting the timely information and fee related matter. The action taken is to appreciate the present service providers and ask them to keep it for good to better.

4) Fee Instalment – Some of the students requested to have fee instalments. The Management took action for same. The students who could not pay the fees in time, then they will be provided the facility of an installment.

5) Administration services – Students – parents- teachers are satisfied in general, for the administrative services, discipline in the administration. The action taken report says that to keep the pace for betterment, to be co-operative for every stakeholder.



## C) Action for Extension Activities

## 1. Demand for extension activities:

Students are eager to join social work through the extension activities. Students said in feedback they are interested in some. Therefore, action taken about demand for extension activity that TEI has to satisfy the demand of the students

### 2. In- reach extension activities

The extension activities for social attachment maybe In-reach or Outreach. The In- reach extension activities in the college is for the students, by the students. The feedback says that extension activities are to be equally important for In- reach as well as outreach. The action taken by TEI is to focus on the In- reach extension activities.

#### 3. Outreach extension activities

The Outreach activities is along with the Non-Grant Organisation (NGO) or any other institute or any other establishment which is having same goal for extension activities. The outreach extension activities were demanded by the students as per the feedback data collected and analysed.

The action taken by TEI is to note its and focus on outreach extension activities along with the In- reach activities

#### 4. Curriculum based

Some of the students said that extension activities should be curriculum based considering educational inputs. The UG students are interested to do extension activities based on their curriculum. For example, computer skills, practical teaching approach, etc. TEI is taking action in positive mode for it.

## D) Action Taken for Assessment & Accreditation

- 1. Initiative by management
- 2. Execution by staff
- 3. Involvement of stakeholders
- 4. IQAC
- 5. Aluminium and present students

## 1. Initiative by management

In feedback, report the governance always recommended to undergo the assessment and aaccreditation of education by NAAC. The action taken is initiation of process of IIQA submission and SSR preparation, planning, monitor level expenses to manage



## 2. Execution by staff

In feedback, the employees, teaching staff especially suggested and supported to undergo AA by NAAC.

The action taken for AA is the execution of process of NAAC.It is the initiative taken by the teaching staff along with non-teaching staff.

3. Involvement of stakeholders

In feedback it is learnt that stakeholders are ready to participate in process of Assessment and Accreditation the action taken is to increase the involvement of the stakeholders in process of AA.

## 4. <u>IQAC</u>

In feedback system initiation is taken by IQAC.It is committee meant for AA byNAAAC. It took lead to accelerate the process of AA by NAAC.

## 5. Aluminium and present students

In feedback it is learnt that there is equal respect, attachment to HEI by alumni and present students.Ex-students and present students enter in action mode to trigger the system.



## TIMELY SUBMISSION OF AQAR

Not applicable as TEI is going for  $1^{st}$  cycle of NAAC.

## ACADEMIC ADMINISTRATIVE AUDIT

Not done



#### **ISO CERTIFICATION**





## PARTICIPATION IN NIRF

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